

# E-Quote – **Contract Holder**





Effective Date: 17 Sep 2022



Step 1a To view E-Quote module, you can click "E-Quote" in the menu bar and select "Place E-Quote Booking".





Step 1b You can also access E-Quote via Control Tower.





# E-Quote available for booking is displayed under "E-Quote".

Control Tower						Q One Pa	ge Summary
Order	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote	
E-Quote No.							
			Search				
50.4.9							
E-Quote No.	Share To		Shared By			Action	
E-Quote No.	Share To Company Name	(FSID)	Shared By			Action Create Booking Share To 3rd Party	
E-Quote No. KT222222 SC234234	Share To Company Name Company Name	(FSID) FSID) SID)	Shared By			Action Create Booking Share To 3rd Party Create Booking Share To 3rd Party	



#### Step 2 In order to perform booking actions, you are required to bind your account to a My OOCL Center account.

Control Tower						Q	One Page Summary
Order	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote	
E-Quote No.						_	
			Search				
E-Quote No.	Share To		Shared By			Action	
KT222222	Company Name	(FSID)				Create Booking Share To 3rd Party	
SC234234	Company Name (Company Name)	FSID )				Create Booking Share To 3rd Party	
			Total 2 < 1	Go to 1			



#### Please refer to <u>User Guide (oocl.com)</u> "Control Tower - How to Bind MOC User ID" for detailed steps.

Control Tower						Q 0	ne Page Summary
Order	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote	
E-Quote No.							
			Search	h			
E-Quote No.			Shared By			Action	
KT222222	Company Name	Warning FS This account is	not yet bound to a My OO	CL Center		Create Booking Share To 3rd Party	
SC234234	Company Name	FSID 0 account. Please to do the accou	e go to the personal inform int binding.	nation page		Create Booking Share To 3rd Party	
			Cancel	Confine			
			Total 2	Go to 1			

#### **REMARK:**

Warning will pop up if My OOCL Center ID is not bound yet. Please bind your MOC ID under "Personal Info" or simply click "Confirm" to be redirected to do account binding.



### **Step 3** To submit booking, you can click "**Create Booking**" under the action column.

Control Tower						Q One Pa	ige Summary
Order	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote	
E-Quote No.							
			Search				
E-Quote No.	Share To		Shared By			Action	
KT222222	Company Name	(FSID)				Create Booking Share To 3rd Party	
SC234234	Company Name	FSID ) SID )				Create Booking Share To 3rd Party	
			Total 2	Go to 1			



#### You will be redirected to MOC to submit booking.

My OOCL Center Contact Us e-Subscription Help Sign Off We take it personally Booking Request - New 🝼 My Favorite Templates: Select ▼ Go Details \* Required. Traffic Mode: FCL/FCL 3 Rate/Reference Information Rate Reference Number: \* Rate Reference Number v KT222222 User References: User Reference Type: User Reference Number: Add Delete Select ~ ^ v (Maximum 99 User References) Parties \* Shipper or Forwarder is required. Enter the address or click "Find Party" to select the company name from a list. Shipper Copy from My Profile Forwarder Copy from My Profile Consignee Copy from My Profile Company Company 9 State / Province Country / Region: Country / Region: Country / Region Select ~ Select ~ Select ~ Zip Code / Postal Code: Zip Code / Postal Code: Zip Code / Postal Code **Contact Information Contact Information Contact Information** Last Name First Name Last Name [Country] - [Area] - [Local] Cargo Outbound Traffic Mode: FCL: Full Container Load Inbound Traffic Mode: FCL: Full Container Load General v Cargo Descriptions: \* Cargo Nature: \* Routing

inter the first three characters of Origin City or Destination City and wait until a list of suggestions is displayed. If no suggestions are displayed, enter the complete name of the city.

Please refer to <u>MOC user</u> guide for detailed steps



## **Step 4** You can also share your E-Quote no. to a 3<sup>rd</sup> Party to submit and manage bookings for you.

Control Tower								
Order	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote		
E-Quote No.								
			Search					
E-Quote No.	Share To		Shared By			Action		
KT222222	Company Name	(FSID)				Create Booking Share To 3rd Party		
SC234234	Company Name (Company Name)	FSID )				Create Booking Share To 3rd Party		
			Total 2 < 1	Go to 1				



**Step 5** Input FSID(s) of the company(s) you would like to share E-Quote to, select the company(s) from the drop list.

Control Tower	_							Q One Page	Summary
Order	Share To					×	E-QI	uote	
E-Quote No.	Company ID	huahua in Egypt-20220712002 💿			<b>^</b>		Allows multi	ple selections	
		huahua003 in zhuhai-20220530001	1						
		huahua in Egypt-20220712002			~				
E-Quote No.	How to Check Comp	bany ID?	Japhic			A	ction		
KT222222	Company Name	(FSID)				Create	Booking		
				Selected com	pany will be sho	own in	) 3rd Party		
SC234234	Company Name	FSID ) SID )	blue (with	with a tick on the right) Booking					
		lotal 2	2 5 1	Go to 1					

Please refer to <u>User Guide (oocl.com)</u> "How to Check Company ID?" for detailed steps.



# Step 6 Click "Submit" to save the changes.

Control Tower			Q One Page Summary
Order	Share To	yg E-Quot	2
E-Quote No.	Company ID huahua003 in zhuhai-20220530001 💿 huahua in Egypt-20220712002 💿	¢	
E-Quote No.	How to Check Company ID?	Action	
SC234234	Company Name (FSID)	Create Booking Share To 3rd Party	
KT222222	Company Name ( FSID )	Create Booking Share To 3rd Party	
	Total 2 Co to 1		



# E-Quote shared successfully.

Control To	wer							Q One Page Summary
С	Drder	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote	
E-Quote	No.							
				Search	1			
			Submitted Su	iccessfully	×			
	E-Quote No.	Share To		Shared By		Action		
	KT222222	Company Name	FSID )			Create Bookir Share To 3rd P	ng arty	
	SC234234	Company Name	FSID ) SID :)			Create Bookir Share To 3rd P	ng arty	
				Total 2 < 1 >	Go to 1			



You can also use the filter at the top to locate your target E-Quote no..

Control Tower						Q On	e Page Summary
Order	Booking	Cargo Tracking +	Document	Extra D&D Record	E-Trucking	E-Quote	
E-Quote No.			Search	ک			
E-Quote No.	Share To		Shared By			Action	
KT222222	Company Name	(FSID)				Create Booking Share To 3rd Party	
SC234234	Company Name (Company Name)	FSID )				Create Booking Share To 3rd Party	
			Total 2 < 1	Go to 1			